**Grant Scheme**

**Support the small businesses in the tourism development**

**Project application form**

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| Applicant |  |
| Project’s name |  |
| Estimated duration |  |
| Overall budget |  |
| Short description of the project  (max100 words) |  |

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| PART 1 - Applicant | |
| Name of the applicant |  |
| Legal status |  |
| Contact person |  |
| Address |  |
| Web site |  |
| E-mail address |  |
| Telephone number |  |
| Applicant’s profile including operational capacities  Describe your business, company history, number of employees, and projects (investments) that you realized in the past five years (if applicable)  (max 250 words) |  |

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| **PART 2 – Project proposal** | |
| **Project summary and specific objective(s)**  State the project purpose and key activities. Define specific objectives and indicators.  (max 250 words) |  |
| **Relevance**  Describe how your Project is relevant to this Grant Scheme. Explain how it will contribute to tourism offers in the region. Describe how it will increase the quality of your service and income.  (max 250 words) |  |
| **Description of action**  Describe envisaged project activities and implementation approaches, including innovative approaches. Justify the amounts for each expense that is listed in the budget proposal. Describe in detail what is the target group /audience of your action.  (max 400 words) |  |
| **Expected results**  Describe the expected results of your action. State for each result an appropriate indicator (and source of verification) that can document that the results are achieved.  (max 250 words) |  |
| **Impact of the Project**  Explain how the implementation of this project will bring to you more income in the future. How will it influence the local community? Can the impacts on the environment, climate change (mitigation and adaptation), human rights and gender equality be assessed?  (max 400 words) |  |
| **Sustainability of the Project**  How can the expected results of the proposed project be sustainable? Describe it.  (max 250 words) |  |
| **Maturity of the proposed action**  Did you consider all necessary procedural, legal and environmental requirements for the project implementation?  (max 250 words) |  |
| **External factor**  Do you consider the main risks and obstacles in the achievement of results? Do you have a plan to minimize or avoid those risks and obstacles?  (max 250 words) |  |

**Project Timeline**

Please clearly state all the necessary activities, and mark in the table below the realistic duration of each activity.

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| --- | --- | --- | --- | --- | --- | --- |
| **Project Activity** | **1** | **2** | **3** | **4** | **5** | **6** |
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| **Date, place:** |  |
| **Legal representative name:** |  |
| **Legal representative signature:** |  |